

# SKIM BANTUAN LATIHAN KHAS (SBL-KHAS)

## OVERVIEW

Skim Bantuan Latihan-Khas (SBL-Khas) is one of the major schemes under HRDF. Financial assistance in the form of training grants may be considered for all types of training programmes tailored to the needs of registered employers.

HRDF provides this specialised training grants scheme as an incentive for employers to retrain and upgrade their employees' skills that are applicable to their business needs.

*Course fee will be deducted from the employers' account and paid directly to the training provider.*

## TRAINING METHODOLOGY



### IN-HOUSE

Own premise, hotel OR external training place

Min: 2 pax and Max : 35 – 40 pax



### PUBLIC

Local / Overseas

Min : 1 pax and Max : 9 pax

## \*CLAIMABLE COST

- Course fees
- Meal allowance
- Daily allowance
- Consumable Training Materials
- Hotel Rental Package OR Training Facilities Rental
- Airfare Ticket OR Transportation

*\*For others expenses please refer the Allowable Cost Matrix*

## MINIMUM TRAINING DURATION



4 hours (1/2 day)

Submission via **eTRIS** under Skim Bantuan Latihan (SBL-Khas) must be submitted by employers **BEFORE** the training commences.

## HOW TO APPLY?



### APPLICATION

Online application through eTRIS system  
Documents required :

- Invoice / Quotation
- Training Schedule / Course Content
- Trainer's Profile



### APPROVAL



### CLAIM

Documents required :

- Itinerary (airfare) – if any
- Receipt & Invoice (transportation) – if any

For more info about our scheme, please contact :

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