

TRAINING PROVIDERS CIRCULAR NO. 7/2005

RENEWAL OF TRAINING PROVIDER'S REGISTRATION CERTIFICATE / TRAINING PROGRAMME THROUGH ONLINE

1.0 PURPOSE

- 1.1 The purpose of this circular is to provide the payment slip for training providers to make payment through bank for the renewal of training provider's registration certificate and training programme through online.

2.0 BACKGROUND

- 2.1 Training Providers Circular No. 6/2004 that was circulated on 25 October 2004 to encourage all registered training providers to apply for the renewal of training provider's certificate and programmes via online.
- 2.2 The purpose for the online renewal is to reduce the processing time and facilitate the transaction exercise for renewal of training provider's registration certificate and training programmes. Due to the lack of response and cooperation from registered training providers pertaining to this matter, PSMB has circulated another circular Training Providers Circular No.2/2005. This is to remind all training providers that they are required to renew their training provider's registration certificate and training programme through online.
- 2.3 Through the feedbacks received, many training providers have complained that they face difficulty upon making payment for the renewal fees at Public Bank because there is no form or specific payment slip for that particular purpose. Thus, specific payment slip for the purpose of training provider's registration certificate and training programmes renewal through online will be provided.

3.0 PAYMENT SLIP FOR RENEWAL OF TRAINING PROVIDER'S REGISTRATION CERTIFICATE / TRAINING PROGRAMME

- 3.1 Training providers should use the payment slip in duplicate copies as per appendix A. One copy is to be retained by the training provider and another copy is to be kept by the bank. Public Bank Berhad is required to immediately notify all their branches on the implementation of the use of the payment slip.
- 3.2 Therefore, all training providers cannot give any excuses regarding the implementation of the renewal of training provider's registration certificate / training programme through online.

4.0 CONCLUSION

- 4.1 The implementation to use the payment slip for the purpose of the renewal training provider's registration certificate / training programme will take effect from the date of this circular.

Thank you.

“PEKERJA TERLATIH MENJANA KECEMERLANGAN”
“PEKERJA CEMERLANG NEGARA TERBILANG”

Yours sincerely,

(SHAHRIL BIN HASSAN)

Chief Executive

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