



TRAINING PROVIDER REGISTRATION FORM
(TRAINING PROVIDER COMPETENCY)

A.	CORPORATE STRATEGY
1.	Please State the of the company with regard to its Vision, Mission, Objectives, Core Values, Corporate Strategy and Quality Policy.
	i) Vision :
	ii) Mission :
	iii) Objectives :
	iv) Core Values :
	v) Corporate Strategy :
	vi) Quality Policy :
2.	Please explain the method of formulating the corporate strategy (You are required to explain the process and provide evidence during the verification visit).
B.	TRAINING PROGRAM DEVELOPMENT
3.	Please state the method of developing training programmes including its curriculum structure to meet industry requirements.
4.	Describe the approaches implemented by your company in ensuring quality training programmes.
	i) Identification of training needs of employers/industries (Please attach any study, market intelligence or survey conducted).
	ii) Internal factors, including upgrading of trainers' skills (Please provide evidence).
5.	Briefly explain the effort put for continuous improvement of the training programmes.



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(LIST OF TRAINING PROGRAMME)

1.	Title of course / programme	
2.	Duration <i>(must be more than seven (7) hours)</i>	
3.	Certification <i>Indicate who provide the Certification of the programme in this column, if relevant.</i>	
4.	Course Objective	
5.	Target Group (by designation)	
6.	Targeted industry/industries for the courses	
7.	Course Content/Outline	

Please Check The Example In The Format as per Appendix B1