



PEMBANGUNAN SUMBER MANUSIA BERHAD
(Human Resources Development Berhad)
WISMA PSMB
JALAN BERINGIN, DAMANSARA HEIGHTS
50490 KUALA LUMPUR

Tel : 03- 2096 4800

Fax : 03- 2096 4999

2 September 2008

EMPLOYERS' CIRCULAR NO. 9/2008
CAUTION ON UNAUTHORISED AGENTS COLLECTING
HUMAN RESOURCES DEVELOPMENT LEVY

1. PURPOSE

The purpose of this Circular is to caution employers of illegal activities undertaken by certain individuals or parties in collecting the Human Resources Development (HRD) levy on PSMB's behalf.

2. BACKGROUND

- 2.1 It has come to PSMB's attention that certain individuals or parties have allegedly representing themselves to be agents of PSMB and are approaching employers to collect the HRD levy on its behalf. PSMB would like to caution all employers that it does not appoint any individuals or parties whatsoever to act on its behalf to collect the HRD levy nor the penalty on arrears of levy.
- 2.2 The HRD levy should be paid directly at any nearest or convenient branch of RHB Bank or Public Bank. Likewise the penalty on arrears of levy.
- 2.3 Notwithstanding paragraph 2.2 above, the payment of HRD levy should be made over the counter and not drop into the fast cheque remittance box. Only Form 2A and 2B that have been machine-printed are legally considered receipts and captured by the bank's computer system. Form 2A and 2B that are dropped into the fast cheque remittance box are not captured by the system and will result in the delay of payment. Penalty will be imposed if employers are late in paying the HRD levy.

3. ADMISSION OF LIABILITY

It is employers' responsibility to pay the HRD levy at any branch of RHB Bank or Public Bank. PSMB do not admit any liability if the HRD levy is paid to unauthorised agents other than the two collecting banks.

4. ENQUIRIES

In the event employers have been approached with such offers as mentioned above, please forward all relevant information to our Customer Service at 03 – 2096 4600 or the officers below for further actions to be taken:

- (i) Haliza binti Hassan (03 – 2096 4827);
- (ii) Fauziah binti Masrom (03 – 2096 4838); and
- (iii) Hashim bin Mustafa (03 – 2096 4841).

Thank you.

**“PEKERJA TERLATIH MENJANA KECEMERLANGAN”
“Pekerja Inovatif Negara Kompetitif”**

Yours sincerely,

(AMIRNUDDIN BIN MAZLAN)

General Manager of Finance
for Chief Executive
Pembangunan Sumber Manusia Berhad