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EMPLOYERS CIRCULAR NO. 6/2003
CONTINUATION OF THE SBL-KHAS TRAINING SCHEME AND ABOLISHMENT OF
THE SBL-PKS TRAINING SCHEME

1. PURPOSE

The purpose of this circular is to inform employers on the following matters:

- a) The conversion of the SBL-KHAS training scheme to a permanent scheme with effect from 16 September 2003; and
- b) The abolition of the SBL-PKS training scheme;

2. BACKGROUND

- 2.1 Since the implementation of the SBL-KHAS training scheme from 16 September 2001, it had assisted many employers who were facing cash flow difficulties to remain active in their training activities by utilizing their existing HRD levy balances. Under the scheme, employers do not have to pay training fees upfront to training providers or may only need to pay a small percentage of the training fees, depending on the type of skills. Training fees incurred will be paid directly by PSMB to the training providers concerned upon completion of training, and the amount will be debited to employers levy accounts.
- 2.2 The SBL-KHAS training scheme covers both public as well as customized in-house training (conducted by external consultants) programmes. Under the scheme, employers are required to submit training grant applications for approvals prior to conducting or attending the programmes. Claims by employers for other allowable costs and claims by training providers for the payment of the training fees may only be submitted upon the completion of the training programmes.
- 2.3. The SBL-PKS training scheme, on the other hand, is almost similar to the SBL-KHAS scheme. However, this scheme only applies to small and medium-sized (SMI) employers. Under the scheme, employers who apply for training grants need not pay any training fees or may only need to pay a small percentage of the fees imposed as they will be paid directly by PSMB to the registered training providers concerned. In terms of implementation, the SBL-PKS training scheme is similar to the SBL-KHAS scheme and therefore, it is appropriate for the SBL-PKS to be abolished.

3. CONTINUATION OF THE SBL-KHAS TRAINING SCHEME AND THE ABOLISHMENT OF THE SBL-PKS TRAINING SCHEME

3.1 At the meeting of PSMB's Board Of Directors on 18 September 2003, it was decided that the SBL-KHAS training scheme be made into a permanent scheme with effect from 16 September 2003. The training grant applications and claims procedures under this scheme are similar as per para 4 and 5 of the Employers Circular No. 11/2001 dated 29th August 2001. However, PSMB has the right to amend the terms and conditions stipulated in the procedures in order to ensure the effective administration of the scheme.

3.2 PSMB's Board Of Directors had also decided that the SBL-PKS training scheme be abolished with effect from 16 September 2003. SMI employers are encouraged to apply for training grants under the SBL-KHAS scheme.

4. EFFECTIVE DATE

4.1 This Circular is effective from 16th September 2003.

4.2 If there are employers who have submitted applications under the SBL-PKS scheme after this date in which the Circular becomes effective, their applications may be considered if they are submitted before 1 November 2003. However, claims for the approved training grants must be submitted to the Finance Division before 30 June 2004.

Thank you.

"PEKERJA TERLATIH MENJANA KECEMERLANGAN"

"BERSAMAMU MEMBINA DAYA SAING NEGARA"

Yours sincerely,

(MEJ(B) VAN WENG HONG)

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