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TRAINING PROVIDER CIRCULAR NO. 6/2009
SUBSCRIPTION OF E-EMPLOYERS DIRECTORY
FOR REGISTERED TRAINING PROVIDERS

1. PURPOSE

- 1.1 The purpose of this circular is to inform registered training providers regarding the E-employers Directory subscription which enables registered training providers to search for registered employers' information based on states, sectors and industries.

2. BACKGROUND

- 2.1 Since 2000, PSMB had issued 4 printed editions of the Registered Employers Directory to be sold to training providers registered with PSMB.
- 2.2 Whenever the latest version of the registered Employers Directory was published, PSMB receives feedbacks from registered training providers that some of the registered employers in the directory had ceased operations. It seems that the information provided in the directory is not accurate as it is not possible for PSMB to provide

up-to-date current information. This has created inconveniences to the training providers.

- 2.3 To ensure that the information on the registered employers provided to training providers is constantly updated, the management of PSMB has decided to introduce E-employers Directory as an alternative source of information to be disseminated to the registered training providers.

3. TERMS AND CONDITIONS FOR E-DIRECTORY SUBSCRIPTION

- 3.1 To subscribe to the E-employers Directory, training providers are required to fulfill the following terms and conditions:

- (a) The registration of E-employers Directory subscription must be done via online using Training Provider Information System (TPIS);
- (b) The subscription fee for each training provider to register for the E-employers Directory services is RM350.00 per annum and the minimum subscription period is for one year;
- (c) To facilitate the subscription period to follow the registration of training providers, those who wish to subscribe for the E-employers Directory services will have to pay the subscription fee when renewing their registration with PSMB. However, for the transition period while waiting for the expiry date of the registration of the training providers, those who wish to subscribe for the services for less than one year, the subscription fee will be half (RM175) if the duration is for 6 months or less and full fee will apply if the duration is more than 6 months; and

- (d) Training providers are required to make payment at any Public Bank or Internet Banking through Inter Bank Giro facility.

4.0 DATE OF IMPLEMENTATION

This circular is effective from the date of this circular letter.

Thank you.

“PEKERJA TERLATIH MENJANA KECEMERLANGAN”
“KERANA MU MALAYSIA MAJU”

Yours sincerely,

(MEJ (B) VAN WENG HONG)
Deputy Chief Executive (Operations)
Pembangunan Sumber Manusia Berhad