

EMPLOYERS CIRCULAR NO. 5/2015
MOBILE LEARNING APPLICATION CLAIMABLE UNDER HRDF

1.0 PURPOSE

- 1.1 The purpose of this circular is to inform registered employers that mobile learning application is eligible for financial assistance from the Human Resource Development Fund (HRDF).

2.0 BACKGROUND

- 2.1 To encourage employers to actively conduct training programmes, PSMB allows registered employers to conduct online distance learning. This is to enable training to be conducted without the constraint of predetermined location and time.
- 2.2 This is in line with the current trend where technology advancement is not only used for business purposes, but also for human resource training and development.

3.0 INTRODUCTION TO MOBILE LEARNING APPLICATION

- 3.1 As an enhancement to the online distance learning scheme, PSMB has introduced mobile learning application to be claimed from the HRDF.
- 3.2 Mobile learning application is allowed as it will provide opportunity for employers to share training contents as well as receive feedbacks from employees quicker. This way, employees are also able to have more in depth discussion between them and also their superior. This will also increase their skill level higher.

- 3.3 Mobile learning application focuses on the usage of mobile devices such as smart phones, tablets and notebooks.
- 3.4 This type of training does not involve any additional cost such as travelling cost as well as cost of purchasing training equipment as the training programme can still be carried out at the trainee's location using the concept of *Bring Your Own Device (BYOD)*.

4.0 FINANCIAL ASSISTANCE

4.1 Skim Bantuan Latihan (SBL)

No.	Item	Allowable Cost
1	Course Fee/License Subscription	Maximum of RM1,300.00 per day(7 hours)/person. Course fee or license subscription for mobile learning may include registration and examination fees plus cost of application (if applicable).
2	Rate of Financial Assistance	Subject to the current financial assistance rate of SBL.
3	Number of Trainee	There will be no maximum number of trainees.

4.2 Computer Based Training Scheme (CBT)

No.	Item	Allowable Cost
1	Development cost for Mobile Learning Application	Development of Mobile Learning Apps is claimable based on company training needs and nature of business.
2	Rate of Financial Assistance	Subject to the current financial assistance rate of CBT Scheme.

5.0 MODE OF APPLICATION AND CLAIM

5.1 The mode of application and claim of financial assistance for mobile learning application is subjected to the current terms and conditions of Training Grant Application under the SBL and CBT Scheme.

6.0 EFFECTIVE DATE

6.1 This circular will take effect from 2 June 2015.

7.0 CONCLUSION

7.1 Any inquiries and assistance regarding the above, please call our Customer Service number at 1-800-88-4800 or officers at PSMB's branches.

Thank you.

"PEOPLE, PROWESS, PROGRESS"
"PEKERJA SIHAT, PRODUKTIVITI MENINGKAT"

Sincerely,

(CM VIGNAESVARAN A/L JEYANDRAN)
Chief Executive
Pembangunan Sumber Manusia Berhad