

Our ref. : (22)PSMB/20/8
Kulit 6
Date : 1 April 2012

EMPLOYERS CIRCULAR NO. 3/2012

NEW RATE OF MONTHLY ALLOWANCES FOR APPRENTICES UNDER PSMB APPRENTICESHIP SCHEME

1.0 PURPOSE

- 1.1 The purpose of this circular is to inform employers on the new rate of monthly allowance for apprentices under PSMB Apprenticeship Scheme.

2.0 IMPLEMENTATION MECHANISM

- 2.1 With effect from 1 April 2012, the allowance of apprentices under PSMB Apprenticeship Scheme has been increased to RM500.00 per month. This new rate is applicable during the off-the-job and on-the-job component for Level 1, Level 2 and Level 3 apprenticeship programmes conducted by PSMB. The allowance will be deducted from employers' levy accounts.
- 2.2 Notwithstanding the above, currently, the monthly allowance during the off-the-job and on-the-job component is borne by PSMB for a maximum of two apprentices per sponsoring employer. For employers who sponsored more than two apprentices, only the allowance during the off-the-job component is borne by PSMB. Sponsoring employers need to pay apprentice's monthly allowance from their levy accounts for the on-the-job component. This

mechanism is only applicable until the fund allocated for the payment of allowances by PSMB is fully utilised.

- 2.3 The eligibility for full payment of the allowances depends on apprentice's attendance. Apprentice will be paid the full allowance of RM500.00 if their attendance is 80% and above. The allowance will be prorated based on the number of training days if the attendance is less than 80%.

3.0 **CONCLUSION**

- 3.1 Please feel free to contact Ms Siti Nabillah Natrah binti Hamshah on (03) 2096 4930 should you require further clarification or assistance.

Thank you.

"PSMB – SHAPING PEOPLE"
"Pekerja Berinovatif Penggerak Transformasi"

Yours sincerely,

(AMIRNUDDIN BIN MAZLAN)
Chief Executive
Pembangunan Sumber Manusia Berhad