



CHECKLIST FOR APPEAL APPLICATION (IT SCHEME)



This checklist will assist to ensure that you have provided all the necessary supporting documents to file your appeal

EMPLOYER'S SECTION

Tick (✓) the column once you have attached all the required documents

- Application Form **(PSMB/IT/1/01)**
- 1 Quotation From 1 Vendor For The Purchase Of Computer
- List Of Computer Training Programmes Which Have Been Conducted In The Previous Year & Will Be Conducted In The Following Year.
 - **Proposal To Set-Up Computer Training Room :-**
- Computer Training Room Layout
- No. Of Computer Available
- No. Of Computer Required
- Employers Are Required To Place Their Company's Stamp On Last Page Of The Application Form
- Reason for Appeal (Compulsory to State) :

**FAILURE TO PROVIDE ABOVE ITEMS WILL LEAD TO REJECTION OF APPEAL APPLICATION