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Our ref. : (57) PSMB/20/8 Kulit 5  
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## **EMPLOYERS CIRCULAR NO. 12/2010**

### **ADDITIONAL APPROVED PRIVATE HIGHER LEARNING INSTITUTION TO OFFER E-LEARNING COURSES THAT ARE CLAIMABLE UNDER THE HUMAN RESOURCES DEVELOPMENT FUND**

#### **1.0 PURPOSE**

- 1.1 The purpose of this circular is to inform PSMB registered employers on the inclusion of Wawasan Open University (WOU) as an approved private higher learning institution to offer E-learning courses under the Continuous Employment Training Programme initiatives that are claimable with the Human Resources Development Fund (HRDF).

#### **2.0 BACKGROUND**

- 2.1 The efforts to promote E-learning courses to be claimable under the HRDF is mainly to support the Continuous Employment Training Programme as laid out by the Government in the New Economic Model (NEM), which was announced by the Most Honourable Prime Minister on 30 March 2010.

#### **3.0 COURSES OFFERED**

- 3.1 The list of E-learning courses offered by the Wawasan Open University is as per **Appendix A**.
- 3.2 This list may be expanded from time to time.

#### **4.0 APPLICATION AND CLAIM PROCEDURES FOR TRAINING GRANT**

- 4.1 Application and claims procedure for training grant to enroll for courses under the Continuous Employment Training Programme can be made under the SBL Scheme.
- 4.2 Notwithstanding the above, entry requirements for enrolment are subjected to the university's terms and conditions.

#### **5.0 CLOSING**

- 5.1 This circular is meant to complement Employers Circular No. 6/2010.
- 5.2 Please feel free to contact our Customer Service Officer at 03-20964600 should you require further clarification and assistance on this matter.

Thank you.

***“PEKERJA TERLATIH MENJANA KECEMERLANGAN”***  
***“PEKERJA BERINOVASI PEMACU TRANSFORMASI”***

Yours sincerely,

**( AMIRNUDDIN BIN MAZLAN )**

Chief Executive

Pembangunan Sumber Manusia Berhad

**E-LEARNING COURSES CLAIMABLE UNDER  
THE HUMAN RESOURCES DEVELOPMENT FUND**

**Wawasan Open Universtiy**

**A. Programmes offered by the School of Business and Administration**

<b>No.</b>	<b>Title</b>	<b>Duration</b>	<b>Fee (RM)</b>
1.	Commonwealth Executive Master of Business Administration (CeMBA)	2.5 years (minimum)	20,290.00
2.	Commonwealth Executive Master of Public Administration (CeMPA)	2.5 years (minimum)	17,050.00
3.	Bachelor of Business in Accounting (Hons)	5 years (minimum)	20,900.00
4.	Bachelor of Business in Banking and Finance (Hons)	5 years (minimum)	20,850.00
5.	Bachelor of Business in Business Information Systems (Hons)	5 years (minimum)	20,850.00
6.	Bachelor of Business in Logistics and Supply Chain Management (Hons)	5 years (minimum)	20,850.00
7.	Bachelor of Business in Management (Hons)	5 years (minimum)	20,850.00
8.	Bachelor of Business in Sales and Marketing (Hons)	5 years (minimum)	20,850.00
9.	Bachelor of Business (Hons) in Corporate Administration	5 years (minimum)	22,050.00
10.	Bachelor of Business (Hons) in Entrepreneurship and Small Business Management	5 years (minimum)	20,900.00
11.	Graduate Diploma in Business Accounting	3 years (minimum)	11,650.00
12.	Graduate Diploma in Sales and Marketing	3 years (minimum)	11,500.00
13.	Graduate Diploma in Corporate Administration	3 years (minimum)	11,850.00
14.	Graduate Diploma in Supply Chain Management	3 years (minimum)	11,450.00
15.	Graduate Certificate in Business Management	1.5 years (minimum)	5,760.00
16.	Graduate Certificate in Logistics Management	1.5 years (minimum)	6,060.00

**B. Programmes offered by the School of Science and Technology**

<b>No.</b>	<b>Title</b>	<b>Duration</b>	<b>Fee (RM)</b>
1.	Bachelor of Technology in Computer Systems and Networks (Hons)	5 years (minimum)	21,190.00
2.	Bachelor of Technology in Computing and Intelligent Systems (Hons)	5 years (minimum)	21,140.00
3.	Bachelor of Technology in Electronic Commerce (Hons)	5 years (minimum)	21,190.00
4.	Bachelor of Technology in Electronics (Hons)	5 years (minimum)	21,140.00
5.	Bachelor of Technology in Information and Communication Technology (Hons)	5 years (minimum)	21,140.00

**C. Programmes offered by the School of Education, Languages and Communications**

<b>No.</b>	<b>Title</b>	<b>Duration</b>	<b>Fee (RM)</b>
1.	Bachelor of Education (Hons) in Primary Education	5 years (minimum)	21,350.00
2.	Post-Graduate Diploma in Education	1.5 years (minimum)	7,410.00

**D. Programmes offered by the School of Foundation and Liberal Studies**

<b>No.</b>	<b>Title</b>	<b>Duration</b>	<b>Fee (RM)</b>
1.	Bachelor of Arts in Liberal Studies (Hons)	5 years (minimum)	20,800.00
2.	Bachelor of Arts (Hons) in Psychology	5 years (minimum)	20,800.00